



TAMWORTH REGIONAL COUNCIL

ORDINARY COUNCIL MINUTES

of the Meeting of Tamworth Regional Council held in the Council Chambers, 4th
Floor Ray Walsh House, 437 Peel Street, Tamworth

5 JANUARY 2022

**PAUL BENNETT
GENERAL MANAGER**

ORDINARY COUNCIL MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, 4th Floor Ray
Walsh House, 437 Peel Street, Tamworth
WEDNESDAY 5 JANUARY 2022 at 6:30PM

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Minutes

PRESENT: Cr Phil Betts, Cr Bede Burke, Cr Judy Coates, Cr Stephen Mears, Cr Mark Rodda, Cr Brooke Southwell, Cr Marc Sutherland, Cr Helen Tickle, and Cr Russell Webb.

IN ATTENDANCE: The General Manager, Director Liveable Communities, Director Growth and Prosperity, Director Regional Services, Director Water and Waste and Executive Manager Strategy and Performance.

1 APOLOGIES AND LEAVE OF ABSENCE

Nil

2 COMMUNITY CONSULTATION

3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL

MOTION

Moved Cr Rodda/Cr Webb

That the Minutes of the Ordinary Meeting held on Tuesday, 23 November 2021, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

1/22 RESOLVED

4 DISCLOSURE OF INTEREST

Nil

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

OPEN COUNCIL REPORTS

7 ENVIRONMENT AND PLANNING

Nil

8 INFRASTRUCTURE AND SERVICES

Nil

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 RETURNING OFFICER

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Webb/Cr Betts

That the advice in relation to the role of the Returning Officer for any election required for the position of Mayor and Deputy Mayor be received and noted and the General Manager act as the Returning Officer.

2/22 RESOLVED

9.2 METHOD OF VOTING

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Betts/Cr Mears

That the advice in relation to the methods of voting for any election required for the position of Mayor and Deputy Mayor be received and noted.

3/22 RESOLVED

9.3 DETERMINATION OF VOTING FOR ELECTION OF MAYOR AND DEPUTY MAYOR

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Betts/Cr Webb

That Council elect the Mayor and Deputy Mayor for the ensuing term by Ordinary Ballot.

4/22 RESOLVED

9.4 NOMINATIONS FOR THE POSITION OF MAYOR

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Webb/Cr Betts

In accordance with Schedule 7 of the Local Government (General) Regulation 2021 the General Manager as the Returning Officer announced that two nominations had been received for the position of Mayor. The Returning Officer announced that the three nominations were for Cr Russell Webb and Cr Phil Betts.

As there were two nominations received for the position of Mayor, the Returning Officer announced that an election for the position of Mayor would be conducted by Ordinary Ballot.

Following the conduct of an election by Ordinary Ballot for the position of Mayor, the Returning Officer declared that Cr Russell Webb had been elected to the position of Mayor for the 2022/2023 Term on a count of five votes to four.

5/22 RESOLVED

9.5 NOMINATIONS FOR THE POSITION OF DEPUTY MAYOR

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Betts/Cr Southwell

In accordance with Schedule 7 of the Local Government (General) Regulation 2021 the General Manager as the Returning Officer announced that three nominations had been received for the position of Deputy Mayor. The Returning Officer announced that the three nominations were for Cr Helen Tickle, Cr Mark Rodda and Cr Brooke Southwell.

As there were three nominations received for the position of Deputy Mayor, the Returning Officer announced that an election for the position of Deputy Mayor would be conducted by Ordinary Ballot.

Following the conduct of an election by Ordinary Ballot for the position of Deputy Mayor, the Returning Officer declared that Cr Mark Rodda had been elected to the position of Deputy Mayor for the 2022/2023 Term with a majority of five votes. Cr Helen Tickle received three votes and Cr Brooke Southwell received one vote.

6/22 RESOLVED

9.6 METHOD FOR FILLING CASUAL VACANCIES IN COUNCIL

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Rodda/Cr Mears

Pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Tamworth Regional Council declares that casual vacancies occurring in the office of a councillor within 18 months after the last ordinary election of the Councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the NSW Electoral Commission of the Council's decision within seven days of the decision.

7/22 **RESOLVED**

9.7 GOVERNANCE STRUCTURE

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Betts/Cr Coates

That Council maintain the current Governance Structure for the ensuing term of two Ordinary Council Meetings held on the second and fourth Tuesday of each month commencing at 6:30pm.

8/22 **RESOLVED**

9.8 REVIEW OF THE GENERAL POLICY REGISTER

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Rodda/Cr Mears

That in relation to the report "Review of the General Policy Register", Council:

- (i) formally revoke or amend all previous General Policies; and
- (ii) confirm adoption of the updated General Policy Register as identified in ANNEXURE 1.

9/22 **RESOLVED**

9.9 APPOINTMENT OF CHAIR AND EXTERNAL MEMBERS TO AUDIT, RISK AND IMPROVEMENT COMMITTEE

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Karen Litchfield, Internal Auditor

MOTION

Moved Cr Betts/Cr Rodda

That in relation to the report “Appointment of Chair and External Members to Audit, Risk and Improvement Committee”, Council:

- (i) appoint Mr Ron Gillard as Chair to the Audit, Risk and Improvement Committee until November 2023;
- (ii) appoint Mr Andrew Fletcher as an external independent member to the Audit, Risk and Improvement Committee until March 2022;
- (iii) appoint Mr Michael O’Connor as an external independent member to the Audit, Risk and Improvement Committee until November 2022; and
- (iv) appoint Mr Jason Masters as an external independent member to the Audit, Risk and Improvement Committee until March 2026.

10/22 RESOLVED

9.10 COUNCIL SPECIAL PURPOSE COMMITTEES, WORKING GROUPS, EXTERNAL BOARDS AND ORGANISATIONS

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Rodda/Cr Southwell

That in relation to the report “Council Special Purpose Committees, Working Groups, External Boards and Organisations”, Council:

- (i) defer the decision until the Ordinary Council Meeting of 25 January 2022, and
- (ii) request a Councillor Workshop be held to gain better understanding of the Committees and their purpose prior to the Ordinary Council Meeting on 25 January 2022.

11/22 RESOLVED

9.11 LOCAL GOVERNMENT ANNUAL CONFERENCE

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator Governance and Executive Services

MOTION

Moved Cr Betts/Cr Sutherland

That in relation to the report “Local Government Annual Conference”, Council:

- (i) determine issues that are important to Tamworth Regional Council for motions to be drafted and request a further report to be prepared for approval;
- (ii) authorise the Mayor, Deputy Mayor and two Councillors to attend the Local Government NSW Annual Conference as voting delegates together with the General Manager; and
- (iii) nominate other interested Councillors to attend the Conference as observers in accordance with Council’s Policy for the attendance of observers.

12/22 RESOLVED

10 COMMUNITY SERVICES

Nil

11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

Nil

Closure: There being no further business the Ordinary Meeting of Council concluded at 6.50pm.

Chairperson

Tuesday, 25 January 2022

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